

Athens Area School District

Phased Reopening Health & Safety Plan 2020-2021



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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

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Pandemic Team Members

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Craig Stage, Superintendent/Co-Coordinator

Brendon Hitchcock, Business Manager

Jamie Westbrook, Board Member

Brenda Yeakel, Teacher, Lynch-Bustin

Kay Low, School Nurse, HRMS

Deb Freeman, Support Staff, SRU

Katie Behm, Parent

Plan Considerations:

Purpose: The purpose of the Athens Area School District Health and Safety Plan is to develop procedures to help protect individuals from the spread of communicable diseases. The health and safety of our students, faculty and staff is the driving force behind our decision making process. We have developed options which include, in person instruction, full remote learning and a hybrid between the two. We will also have in-house, remote learning options including the Wildcat Online Learning Academy (WOLA), Seesaw for grades K-2 and Schoology for grades 3-12 even when schools are open.

The AASD has worked to balance the desire to successfully open our schools to students, faculty and staff while taking practical steps to help mitigate the risks to all involved. This plan has been designed with stakeholder input and guidance from Intermediate Unit 17 (IU17), The Guthrie Healthcare System, University of Pittsburgh Medical Center (UPMC), the American Academy of Pediatrics, the Pennsylvania Department of Education (PDE), the Pennsylvania Department of Health (PADOH) and Centers for Disease Control (CDC). Our plan can, and will be, amended as local conditions dictate.

For the purposes of this plan, low, moderate, and substantial will be used to describe the different levels of transmission. Decisions regarding learning options (in-person, hybrid or remote learning) will be made at the local level using current transmission data and input from the Bradford County Department of Health (BCDOH) and the Pennsylvania Department of Education (PDE).

Contributing Factors:

Education: The impacts of lost instructional time and social emotional development on children should be anticipated and schools will need to be prepared to adjust curricula and instructional practices accordingly without the expectation that all lost academic progress can be caught up. Plans to make up for lost academic progress due to school closures and distress associated with the pandemic should be balanced by a recognition of the likely continued distress of educators and students that will persist when schools reopen. If the academic expectations are unrealistic, school will likely become a source of further distress for students (and educators) at a time when they need additional support. It is also critical to maintain a balanced curriculum with continued physical education and other learning experiences rather than an exclusive emphasis on core subject areas.

Focus on Equity: The impact that remote learning, economic turbulence, and inconsistency in educational format tends to impact our most vulnerable populations at a greater rate than others. We will strive to meet the needs of all of our students despite the challenges they may face.

Students with Disabilities: The impact of loss of instructional time and related services, including mental health services, as well as occupational, physical and speech language therapy during the period of school closures is significant among this population. Students with

disabilities may also have more difficulty with the social and emotional aspects of transitioning out of and back into the school setting. As schools prepare for reopening, school personnel should develop a plan to ensure a review of each child with an Individual Educational Program (IEP) to determine the needs for compensatory education to adjust for lost instructional time as well as other related services. Further, schools can expect a backlog in evaluations, therefore, plans to prioritize those for new referrals as opposed to re-evaluations will be important. Many school districts require adequate instructional effort before determining eligibility for Special Education services. However, virtual instruction or lack of instruction should not be reasons to avoid starting services even if a final eligibility determination is postponed.

Special Populations: Based on current medical knowledge, the risks to students with high risk medical conditions, especially mechanical ventilation-dependent children or children with tracheostomies, should inform whether individual students should continue a distance learning program or receive home or hospital instruction even after school opens.

Annual School Health Requirements: In many jurisdictions, the availability of well child care in the pediatric practice may have been impacted by the COVID-19 pandemic. School districts may consider limited extensions for families to submit annual paperwork required for start of school, to accommodate delays in accessing well child care during the public health emergency. To limit the risk for other vaccine-preventable diseases during this critical period, immunization compliance should continue to be prioritized.

Onsite School Based Health Services: Onsite school health services should be supported if available, to complement the pediatric medical home and to provide pediatric acute and chronic care. Collaboration with school nurses will be essential and school districts should involve School Health Services staff early in the planning phase for re-opening and consider collaborative strategies that address and prioritize immunizations and other needed health services for students, including behavioral health and reproductive health services.

Athletics: It is likely that sporting events, practices and conditioning sessions will be limited in many locations. Alignment with PIAA, District IV and the NTL will be critical.

Mental Health: School mental health professionals are critical in shaping messages to students and families about school re-entry including addressing anxiety, social acclimation, etc. Schools are encouraged to adopt an approach of universal services for mental health support for all students. Teachers and other school personnel should receive training on how to talk to and support children during a pandemic and principles of psychological first aid. Students requiring more mental health support, including those who are exhibiting suicidal ideation, should be referred for additional services. Support should be provided to grieving students as well as those experiencing other losses (e.g., missed experiences). Schools are encouraged to contact students who do not return to school, as they may be experiencing school avoidance due to anxiety related to the pandemic. Schools should be attuned to the broader social and family stressors that may affect a student's ability to attend school or be ready to learn. Schools need to incorporate academic accommodations and supports for students who may still be having

difficulty concentrating or learning new information due to stress associated with the pandemic into planning considerations.

Environmental Considerations

The following considerations should be part of the planning phase. The best resource, which is updated regularly as we learn more about the virus, is the CDC recommendations for schools and childcare programs (and the cleaning and disinfection of community facilities). Follow CDC guidance in partnership with your state and local health departments. Consider spacing/social distancing, staggered scheduling, transportation/bussing, eating areas, and waiting areas (e.g. pickup).

Isolation measures: School districts should be prepared to follow public health guidance regarding exclusion and isolation protocols for sick children and staff identified at the time of arrival or throughout the school day. In the event of confirmed or suspected cases of COVID-19 among students or staff, schools should have in place guidance on appropriate cleaning and contingency plans for closing classrooms, schools, or districts based on identified cases and in compliance with public health and CDC guidelines.

Group Size: School districts should anticipate continued restrictions on physical distancing/group size, per the CDC and/or the local or state health department. Scheduling and staffing models must be prepared to accommodate having fewer students and staff in a given classroom or space. This will also likely affect sporting events, team practices and conditioning sessions.

Preparing for the Future

Until the broad availability of a vaccine and/or treatment for COVID-19 exists, there is a risk for future waves of disease impacting communities across the country; it is important that schools plan for the possibility of additional periods of school closures and prepare strategically for distance learning or other educational options.

Health and Safety Plan: Athens Area School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: **low, moderate or substantial**. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- **The Substantial Transmission Phase: Decisions on school closures and learning options will be made by the school district based on current data and input from the BCDOH and PDE.** Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- **The Low and Moderate Transmission Phase: Decisions on school closures and learning options will be made by the school district based on current data and input from the BCDOH.**

Based on your county's current designation (i.e., **low, moderate, substantial**) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the **low, moderate or substantial transmission phase**. Some counties may not experience a straight path from a **substantial** designation, to a **moderate**, and then a **low** designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected? (SELECT ONE BOX BELOW)

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): 8/27/20

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
John Toscano	AASD Principal	Pandemic Co-Coordinator- The coordinator will oversee the Pandemic Team, communicate with the school board of directors and assist the team in the development, modification, and implementation of the District Health and Safety Plan.
Craig Stage	AASD Superintendent	Pandemic Co-Coordinator- The coordinator will oversee the Pandemic Team, communicate with the school board of directors and assist the team in the development, modification, and implementation of the District Health and Safety Plan.

Jamie Westbrook	AASD Board Member	Health & Safety Plan Development -Keep the school board apprised of the progress of the team and make them aware of the progress and details of the plan as it is being developed throughout the entire process.
Brenda Yeakel	AASD Teacher	Both -Provide insight on the aspects of the plan as they relate to planning, instruction, safety, and the classroom environment.
Deb Freeman	AASD Support Staff Member	Both - Provide insight on the aspects of the plan as they relate to student safety and the classroom environment.
Katie Behm	AASD Parent	Health & Safety Plan Development - Will provide valuable input on specific areas of health and safety and how they impact the students of the district as we prepare the plan.
Kay Low	AASD Nurse	Both -Provide critical feedback about any health related issues and lead the discussion with the team on recommendations on how the district responds to day to day health issues faced by students, faculty, staff, or the district as a whole.

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Moderate Transmission Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in **moderate transmission**. List the discrete action steps for each requirement in sequential order.

- **Action Steps under Low Transmission Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as **low transmissoin**. If implementation of the requirement will be the same regardless of county designation, then type “same as **Moderate**” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

- **All district buildings will receive a thorough cleaning by custodial and maintenance staff. Cleaning supplies will meet the required state guidelines for effectiveness. Disinfectant and cleaners that are being used are both EPA registered.**
- **The pandemic team coordinator, business manager and director of buildings and grounds are currently procuring all disinfectant supplies and personal protective equipment (PPE) needed.**
- **AASD will hire an extra day custodian for each school whose responsibility will be to clean, sanitize and disinfect the buildings throughout the day. High traffic areas (nurse’s office, door handles, common areas and bathrooms) will receive**

regular cleaning during the entire school day. Drinking fountains will not be available at this time, however water bottle filling stations will be added to all schools.

- **Beginning 9/28, if community/school spread is low the playground equipment will be open to students. While playground equipment is open, students will have to wear a face covering while on the equipment. If community/school spread moves to moderate playground equipment will be closed until we move back to low spread. When equipment is allowed, appropriate cleaning and disinfecting procedures will be followed.**
- **As stated above, additional daytime staff will be added to clean and disinfect during school hours. After hours, custodians will provide extra attention to high traffic areas. In addition to regular cleaning, Vital Oxide will be used in conjunction with our daily disinfecting procedures as an extra precaution.**
- **Custodians and maintenance are already trained on effective cleaning procedures. Ongoing training will be provided to all faculty and staff including custodians, teachers, and support staff on how to minimize the spread of germs.**
- **Outdoor air ventilation set points on HVAC equipment will be increased and monitored so air exchanges in rooms will be increased.**
- **HVAC filters have been upgraded and will be replaced more frequently.**

Requirements	Action Steps under Moderate Phase	Action Steps under Low Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<ol style="list-style-type: none"> 1. Addition of a daytime custodian at each school 2. One daytime custodian will sanitize high traffic areas including nurse's office, door handles and bathrooms. Drinking fountains will not be used at this time. 3. Bus contractors will sanitize busses and vans after each run. 4. All classrooms and nurse's offices will be treated with Vital Oxide on a daily basis. <p>Cleaning</p> <ul style="list-style-type: none"> • Follow protocol for cleaning and disinfecting all areas of the school building. • Practice routine cleaning of frequently touched surfaces. • More frequent cleaning and disinfection may be required based on level of use. • Surfaces and objects in public places, such as point of sale keypads should be cleaned and 	<ol style="list-style-type: none"> 1. Addition of a daytime custodian at each school 2. One daytime custodian will sanitize high traffic areas including nurse's office, door handles, and bathrooms. Drinking fountains will not be used at this time. 3. Bus contractors will sanitize busses and vans after each run. 4. All buses, classrooms and nurse's offices will be treated with Vital Oxide on a daily basis. 	<ol style="list-style-type: none"> 1. Jeff Schrader 2. Jeff Schrader/Daily custodians 3. Bus contractors/drivers 4. Jeff Schrader/Head custodians 	<ol style="list-style-type: none"> 1. Additional cleaning supplies including Vital Oxide 	<ol style="list-style-type: none"> 1. N 2. N 3. N 4. N

disinfected before each use.

- High touch surfaces include:
- Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.

Disinfecting

Always read and follow the directions on the label to ensure safe and effective use.

- Wear skin protection and consider eye protection for potential splash hazards
- Ensure adequate ventilation
- Use no more than the amount recommended on the label
- Use water at room temperature for dilution (unless stated otherwise on the label)
- Avoid mixing chemical products
- Label diluted cleaning solutions
- Store and use chemicals out of the reach of children and pets

Disinfecting Soft Surfaces

- Clean the surface using soap and water or with

	<p>cleaners appropriate for use on these surfaces.</p> <ul style="list-style-type: none"> • Launder items (if possible) according to the manufacturer's instructions. Use the warmest appropriate water setting and dry items completely. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • Disinfect with an EPA-registered household disinfectant. • Vacuum as usual. <p>Electronics</p> <ul style="list-style-type: none"> • Follow manufacturer's instruction for cleaning and disinfecting. • If no guidance, use alcohol-based wipes or sprays containing at least 60% alcohol. Dry surface thoroughly. 				
<p>Other cleaning, sanitizing, disinfecting, and ventilation practices</p>	<p>Cleaning and disinfecting your building or facility if someone is sick</p> <ul style="list-style-type: none"> • Close off areas used by the person who is sick. • Open outside doors and windows to increase air circulation in the area. • Wait 24 hours before you clean or disinfect. If 24 hours is not feasible, wait as long as possible. 				

	<ul style="list-style-type: none">• Clean and disinfect all areas used by the person who is sick, such as offices, bathrooms, common areas, shared electronic equipment like tablets, touch screens, keyboards, remote controls, and other technology devices• Vacuum the space if needed. Use vacuum equipped with high-efficiency particulate air (HEPA) filter, if available.• Consider temporarily turning off room fans and the central HVAC system that services the room or space, so that particles caused by vacuuming will not circulate throughout the facility.• Once area has been appropriately disinfected, it can be opened for use.• Workers without close contact with the person who is sick can return to work immediately after disinfection.• If more than 7 days since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary.				
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	<p>When Cleaning</p> <ul style="list-style-type: none">• Regular cleaning staff will clean and disinfect community spaces.• Ensure all cleaning staff are trained on appropriate use of cleaning and disinfection chemicals.• Wear disposable gloves for all tasks in the cleaning process, including handling trash.• Additional personal protective equipment (PPE) might be required based on the cleaning/disinfectant products being used and whether there is a risk of splash.• Gloves should be removed carefully to avoid contamination of the wearer and the surrounding area.• Wash your hands often with soap and water for 20 seconds.• Always wash immediately after removing gloves and after contact with a person who is sick.• Hand sanitizer: If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains at least 60% alcohol may be				
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used. However, if hands are visibly dirty, always wash hands with soap and water.

Routine Cleaning and Disinfecting

Clean and disinfect at least daily (or more, depending on use patterns) frequently touched surfaces and objects such as:

- Door knobs and handles
- Stair rails
- Classroom desks and chairs
- Lunchroom tables and chairs
- Countertops
- Handrails
- Light switches
- Handles on equipment (e.g., athletic equipment)
- Push-buttons on vending machines and elevators
- Shared toys
- Shared remote controls
- Shared telephones
- Shared desktops
- Shared computer keyboards and mice
- Bus seats and handrails

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

- **Every effort to socially distance will be made. Desks will be spread as far from each other as possible in the classrooms.**
- **Based on current guidelines from the PADOH, teachers and staff will be required to wear face coverings (face shields or masks) at all times.**
- **Based on current guidelines from the PADOH, students will be required to wear face coverings (face shields or masks) at all times with the following exceptions: Eating or drinking when spaced at least 6 feet apart; or when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart during “face-covering breaks” to last no longer than 10 minutes.**
- **Every student will receive a Plexiglas barrier to help mitigate the spread of germs.**
- **Group work and sharing of materials will be prohibited if there have been any active cases of COVID-19 within a school.**
- **Group work and sharing of materials will be minimized all other times.**
- **Specials will take place within homerooms at the elementary level if there have been any active cases of COVID-19 within a school. Transitions between classes and to and from electives will be monitored by administration, faculty and staff at the secondary level.**

- Students will report to the cafeteria for a grab and go breakfast if needed and then directly to their homeroom upon arrival to school at the elementary level. Students will report to the cafeteria for a grab and go breakfast if needed and then directly to homeroom at the middle school or first period class at the high school. Students not requiring breakfast will report directly to their homeroom or first period class.
- Students will eat lunch within their classrooms at the elementary level. At the middle school, students purchasing lunch will be divided between two cafeterias. Students bringing lunch from home will be in the LGI. At the high school, students will eat in either the cafeteria or old gym where tables will be set up to maximize social distancing.
- Students with food allergies will be provided an area for them to eat away from allergens.
- Use of communal spaces will be limited and used only when absolutely necessary. Cafeterias at the elementary school will not be used at this time.
- Beginning 9/28, if community/school spread is low the playground equipment will be open to students. While playground equipment is open, students will have to wear a face covering while on the equipment. If community/school spread is moderate playground equipment will be closed until we move back to low spread. (Exception-Head Start)
- Physical education classes will be held outside as much as possible. While in the gym, social distancing will be utilized.
- Students at all levels will be taught proper hygiene, hand washing, how to sneeze/cough appropriately, etc. the first week of school. This will continue to be reinforced as necessary.
- Hand sanitizer and cleaning supplies will be provided to all classrooms and in common areas.
- Per the PADOH, the use of face coverings and social distancing will be required on buses at this time.
- Non-essential volunteers and visitors will be prohibited at this time.
- Parents/guardians will be limited to vestibules or the main office at this time. In the event of a parent/teacher, IEP, 504, etc. meeting, visitors will be required to wear a face covering. Disposable masks will be provided if necessary.

Requirements	Action Steps under Moderate Phase	Action Steps under Low Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>1. Classrooms will be set up to maximize the learning space with student desks and we will attempt to reach the maximum extent feasible for student learning environments, which may be between 3-6 feet within a classroom setting.</p>	<p>1. Classrooms will be set up to maximize the learning space with student desks and we will attempt to reach the maximum extent feasible for student learning environments, which may be between 3-6 feet within a classroom setting.</p>	<p>1. Building admin/faculty</p>	<p>1. N/A</p>	<p>1. N</p>
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>1. Breakfast and lunch will be eaten in the classrooms at the elementary schools. Breakfast will be eaten in home room in the middle school and first period class at the high school. Lunch at the middle school will be separated between two cafeterias and the LGI. Lunch at the HS will be separated between OC, outside seating, cafeteria and old gym.</p> <p>2. Have children bring their own meals if possible or serve individually plated meals to be eaten in the designated locations.</p> <p>3. Use disposable food service items (e.g., utensils, dishes). If disposable items are not feasible or desirable,</p>	<p>1. Breakfast and lunch will be eaten in the classrooms at the elementary schools. Breakfast will be eaten in home room in the middle school and first period class at the high school. Lunch at the middle school will be separated between two cafeterias and the LGI. Lunch at the HS will be separated between OC, outside seating, cafeteria and old gym.</p>	<p>1. Building admin/faculty /staff</p>	<p>1. Adequate available staff 2. Food delivery system (carts)</p>	<p>1. N</p>

	<p>ensure that all non-disposable food service items are handled with gloves and washed with dish soap and hot water or in a dishwasher.</p> <p>Individuals should wash their hands after removing their gloves or after directly handling used food service items.</p> <p>4. If food is offered at any event, have pre-packaged boxes or bags for each attendee instead of a buffet or family-style meal. Avoid sharing food and utensils and ensure the safety of children with food allergies.</p>				
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>1. Students, faculty and staff will sanitize or wash their hands upon entry of the building.</p> <p>2. Students, faculty and staff will sanitize hands when entering or leaving a room and at the teachers discretion based on age of students.</p> <p>When students should wash hands:</p> <ul style="list-style-type: none"> • Before touching eyes, nose, or mouth • Before preparing or eating food and drinks 	<p>1 Students, faculty and staff will sanitize or wash their hands upon entry of the building.</p> <p>2 Students, faculty and staff will sanitize hands when entering or leaving a room and at the teachers discretion based on age of students.</p> <p>When students should wash hands:</p> <ul style="list-style-type: none"> • Before touching eyes, nose, or mouth • Before preparing or eating food and drinks 	<p>1. Building admin/faculty , staff, students</p> <p>2. Building admin/faculty , staff, students</p>	<p>1. Adequate sanitizer, wipes and soap</p> <p>2. Adequate sanitizer, wipes and soap</p>	<p>1. N</p> <p>2. N</p>

	<ul style="list-style-type: none"> • After touching a contaminated surface or objects • After blowing nose, coughing, or sneezing into hands <p>How Students/Staff Wash Hands:</p> <ul style="list-style-type: none"> • Wet hands with clean, running water (warm or cold), turn off the tap, and apply soap. • Lather hands by rubbing them together with the soap. Lather the backs of hands, between fingers, and under nails. • Scrub hands for at least 20 seconds. • Rinse hands well under clean, running water. • Dry hands using a clean towel or air dry them. <p>Use of Hand Sanitizer:</p> <ul style="list-style-type: none"> • Apply the gel product to the palm of one hand (read the label to learn the correct amount). • Rub hands together. • Rub the gel over all the surfaces of hands and fingers until hands are dry. This should take around 20 seconds. • Again, all students must wash or sanitize hands as they enter campuses and buses. 	<ul style="list-style-type: none"> • After touching a contaminated surface or objects • After blowing nose, coughing, or sneezing into hands <p>How Students/Staff Wash Hands:</p> <ul style="list-style-type: none"> • Wet hands with clean, running water (warm or cold), turn off the tap, and apply soap. • Lather hands by rubbing them together with the soap. Lather the backs of hands, between fingers, and under nails. • Scrub hands for at least 20 seconds. • Rinse hands well under clean, running water. • Dry hands using a clean towel or air dry them. <p>Use of Hand Sanitizer:</p> <ul style="list-style-type: none"> • Apply the gel product to the palm of one hand (read the label to learn the correct amount). • Rub hands together. • Rub the gel over all the surfaces of hands and fingers until hands are dry. This should take around 20 seconds. • Again, all students must wash or sanitize hands as they enter campuses and buses. 			
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<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<ol style="list-style-type: none"> 1 Post signs in highly visible locations (e.g., school entrances, restrooms) that promote everyday protective measures and describe how to stop the spread of germs (such as by properly washing hands and properly wearing a cloth face covering). 2 Broadcast announcements on reducing the spread of COVID-19 on morning announcements. 3 Include messages (for example, videos) about behaviors that prevent the spread of COVID-19 when communicating with staff and families (such as on school websites, in emails, and on school social media accounts). 	<ol style="list-style-type: none"> 1. Signs will be posted promoting everyday protective measures and how to stop the spread of germs. 2. Broadcast announcements on reducing the spread of COVID-19 on morning announcements. 	<ol style="list-style-type: none"> 1. Jeff Schrader 	<ol style="list-style-type: none"> 1. Signs 	<ol style="list-style-type: none"> 1. N
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<ol style="list-style-type: none"> 1 All visitors will be restricted from entrance into the school building except for those fulfilling essential tasks or school business (IEP meetings, 504 meetings, mental health workers, etc). All visitors will be required to wear a face covering. 	<ol style="list-style-type: none"> 1. All visitors will be restricted from entrance into the school building except for those fulfilling essential tasks or school business (IEP meetings, 504 meetings, mental health workers, etc). All visitors will be required to wear a face covering. 	<ol style="list-style-type: none"> 1. Building admin, secretaries, SROs 	<ol style="list-style-type: none"> 1. N/A 	<ol style="list-style-type: none"> 1. N
<p>* Handling sporting activities for recess and physical</p>	<ol style="list-style-type: none"> 1. Playground equipment will not be available for use until we transition back to low spread. 	<ol style="list-style-type: none"> 1. Beginning 9/28, if community/school spread is low the playground equipment will be open to 	<ol style="list-style-type: none"> 1. Building admin/duty teaches and staff 	<ol style="list-style-type: none"> 1. N/A 	<ol style="list-style-type: none"> 1. N

<p>education classes consistent with the CDC Considerations for Youth Sports</p>	<ol style="list-style-type: none"> 2. PE will be held outside when possible. Activities that allow for social distancing will be used. Sharing of equipment will not be permitted. 3. School sports will follow PIAA guidelines and the Athletics Health & Safety Plan. 4. A separate Athletic Health & Safety Plan will be created. 	<p>students. While playground equipment is open, students will have to wear a face covering while on the equipment.</p> <ol style="list-style-type: none"> 2. PE will be held outside when possible. Activities that allow for social distancing will be used. 3. School sports will follow PIAA guidelines and the Athletics Health & Safety Plan. 4. A separate Athletic Health & Safety Plan has been created. 	<ol style="list-style-type: none"> 2. PE Teachers 3. AD, coaches 4. JB Sullivan 	<ol style="list-style-type: none"> 2. N/A 3. N/A 4. N/A 	<ol style="list-style-type: none"> 2. N 3. N 4. N
<p>Limiting the sharing of materials among students</p>	<ol style="list-style-type: none"> 1. Sharing of materials will not be allowed when active cases of COVID-19 are within the district. 2. Limited sharing will be allowed if no known cases are in the district at this time. 	<ol style="list-style-type: none"> 1. Sharing of materials will not be allowed when active cases of COVID-19 are within the school. 2. Limited sharing will be allowed if no known cases are in the district at this time. 	<ol style="list-style-type: none"> 1. Teachers 2. Teachers 	<ol style="list-style-type: none"> 1. N/A 2. N/A 	<ol style="list-style-type: none"> 1. N 2. N
<p>Staggering the use of communal spaces and hallways</p>					
<p>Adjusting transportation schedules and</p>	<ol style="list-style-type: none"> 1. Students will be required to wear a face covering if 	<ol style="list-style-type: none"> 1. Students will be required to wear a face covering if 	<ol style="list-style-type: none"> 1. Transportation Director/Bus 	<ol style="list-style-type: none"> 1. N/A 	<ol style="list-style-type: none"> 1. N

<p>practices to create social distance between students</p>	<p>riding school transportation. 2. Depending on conditions, a hybrid model for school attendance may be used in conjunction with Schoology and Seesaw. This will allow for greater social distancing on all bus routes.</p>	<p>riding school transportation. 2. Depending on conditions, a hybrid model for school attendance may be used in conjunction with Schoology and Seesaw. This will allow for greater social distancing on all bus routes.</p>	<p>driver/Bus contractors</p>		
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	<p>1. If conditions warrant, students will attend school via a hybrid mode in conjunction with Schoology and Seesaw. This will allow for greater social distancing in all spaces.</p>	<p>1. If conditions warrant, students will attend school via a hybrid model in conjunction with Schoology and Seesaw. This will allow for greater social distancing in all spaces.</p>			
<p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p>					
<p>Other social distancing and safety practices</p>	<p>1. All facility use will cease at this time unless special approval is given by the AASD. 2. If approval is granted, the organization must have a health and safety plan that follows CDC guidelines.</p>	<p>1. All organizations requesting to use the AASD facilities must have a health and safety plan that follows CDC guidelines. 2. Plans will need to be reviewed on a case by</p>	<p>1. JB Sullivan 2. Admin/team</p>	<p>1. Scheduling software will need this added as an option. 2. N/A</p>	<p>1. N 2. N</p>

		case basis prior to being granted access to facilities.			
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Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

- **Request parents screen students before leaving for school (check temperature to ensure temperatures below 99.5 degrees Fahrenheit on a touchless thermometer or 100.4 on an oral or ear thermometer, observe for symptoms outlined by public health officials) and to keep students at home if they have symptoms consistent with COVID-19 or if they have had close contact with a person diagnosed with COVID-19. Please refer to the AASD Symptom Screening Tool for more detail.**

- All entrants to school buildings will have their temperature taken via touchless thermometer.
- Any temperature above 99.5 on a touchless thermometer or 100.4 on an oral or ear thermometer will be documented, the person will be isolated and sent home as soon as possible.
- All entrants will be asked if they have any of the following symptoms; cough, shortness of breath, difficulty breathing, sore throat, runny nose/congestion, chills, new lack of smell or taste, muscle pain, nausea or vomiting, headache or diarrhea. If exhibiting 2 or more symptoms, students will be isolated and sent home as soon as possible. If an adult is exhibiting 2 or more symptoms, they will not be allowed into the building.
- Individuals who have tested positive for COVID-19 or have COVID-19 symptoms with suspected exposure and have been directed to care for themselves at home or a facility may return to school if they meet the following criteria:
 - 10 days have passed since the onset of symptoms
 - Fever free with no fever reducing medications for 24 hours.
 - COVID-19 symptoms have improved.
- Live streaming from the classroom and remote learning (WOLA, Seesaw or Schoology) are options provided for any students unable or uncomfortable to return to school.
- If there are any confirmed cases of COVID-19 in a building or on a bus, within 24 hours, a School Info App (SIA) call will be made, social media will be used, the district website will be updated and a letter will be sent home.
- Updates to the health and safety plan will be communicated via the same methods as above.
- School nurses and or Health Room Assistants will train all faculty and staff on the following: proper use of the thermometers, what signs/symptoms to look for and proper hygiene techniques.

Requirements	Action Steps under Moderate Phase	Action Steps under Low Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<ol style="list-style-type: none"> Request parents to screen students before leaving for school (check temperature to ensure student's temperature is below 99.5 degrees with a touchless thermometer or 100.4 degrees Fahrenheit with an oral or ear thermometer, observe for symptoms outlined by public health officials) and to keep students at home if they have symptoms consistent with COVID-19 or if they have had close contact with a person diagnosed with COVID-19. Engage in symptom screening as students enter campus and buses, consistent with public health guidance, which includes visual wellness checks and temperature checks with no-touch thermometers (check temperature to ensure student's temperature is below 99.5 degrees Fahrenheit recheck with oral or ear thermometer) 	<ol style="list-style-type: none"> Request parents to screen students before leaving for school (check temperature to ensure student's temperature is below 99.5 degrees with a touchless thermometer or 100.4 degrees Fahrenheit with an oral or ear thermometer, observe for symptoms outlined by public health officials) and to keep students at home if they have symptoms consistent with COVID-19 or if they have had close contact with a person diagnosed with COVID-19. All students, faculty and staff will have their temperature taken upon entry to the school building. All entrants will be asked if they have any of the following symptoms: cough, shortness of breath, difficulty breathing, sore throat, runny nose/congestion, chills, new lack of smell or taste, muscle pain, nausea or vomiting, headache or diarrhea. 	<ol style="list-style-type: none"> Parents Building admin, faculty, staff Building admin, faculty, staff, parents/guardians 	<ol style="list-style-type: none"> Thermometers N/A 	<ol style="list-style-type: none"> Y N

	<p>for temperature above 100.4), and ask all students about COVID-19 symptoms within the last 24 hours and whether anyone in their home has had COVID-19 symptoms or a positive test.</p> <p>3. All entrants will be asked if they have any of the following symptoms; cough, shortness of breath, difficulty breathing, sore throat, runny nose/congestion, chills, new lack of smell or taste, muscle pain, nausea or vomiting, headache or diarrhea.</p> <p>4. All parents/guardians of students, faculty and staff will be asked to disclose any exposure to COVID-19.</p>	<p>4. All parents/guardians of students, faculty and staff will be asked to disclose any exposure to COVID-19.</p>			
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>If a student is symptomatic while entering campus or during the school day:</p> <p>1. Students who develop symptoms of illness while at school should be separated from others right away, preferably isolated in an area through which others do not enter or pass. If more than one student is in an</p>	<p>1. Anyone exhibiting signs or symptoms of COVID-19 will be isolated until they can leave the building.</p> <p>2. Advise parents that students will not be able to return to school until they have met public health criteria to discontinue home isolation.</p>	<p>1. Building admin, nurses, health room assistants</p>	<p>1. Rooms in each building</p>	<p>1. N</p>

	<p>isolation area, ensure physical distancing.</p> <ol style="list-style-type: none"> 2. Any students or staff exhibiting symptoms should be required to immediately wear a face covering and wait in an isolation area until they can be transported home or to a health care facility. 3. Students should remain in isolation with continued supervision and care until picked up by an authorized adult. 4. Advise parents that students will not be able to return to school until they have met public health criteria to discontinue home isolation. 5. Follow established guidelines for triaging students in the health office, recognizing not all symptoms are COVID-19 related. 				
<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<ol style="list-style-type: none"> 1. Individuals who have tested positive for COVID-19 or have COVID-19 symptoms and have been directed to care for themselves at home or a facility may return to school if they meet the following criteria: 	<ol style="list-style-type: none"> 1. Individuals who have tested positive for COVID-19 or have COVID-19 symptoms and have been directed to care for themselves at home or a facility may return to school if they meet the following criteria: 	<ol style="list-style-type: none"> 1. Building admin, secretaries, nurse, health room assistant 	<ol style="list-style-type: none"> 1. N/A 	<ol style="list-style-type: none"> 1. N

	<ul style="list-style-type: none"> • 10 days have passed since the onset of symptoms • Fever free with no fever reducing medications for 24 hours. • COVID-19 symptoms have improved. 	<ul style="list-style-type: none"> • 10 days have passed since the onset of symptoms • Fever free with no fever reducing medications for 24 hours. • COVID-19 symptoms have improved. 			
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	<ol style="list-style-type: none"> 1. A School Info App (SIA) call will be made, social media will be used, the district website will be updated and a letter will be sent home if there are any changes in protocol. 	<ol style="list-style-type: none"> 1. A School Info App (SIA) call will be made, social media will be used, the district website will be updated and a letter will be sent home if there are any changes in protocol. 	<ol style="list-style-type: none"> 1. Building admin, district admin, IT 	<ol style="list-style-type: none"> 1. N/A 	<ol style="list-style-type: none"> 1. N
Other monitoring and screening practices	<ol style="list-style-type: none"> 1. If a thermometer requiring a touch method (under the tongue or arm, forehead, etc.) is the only type available, it should only be used when a fever is suspected and caution is taken by temperature screeners, such as by wearing gloves, eye protection, and a face covering. 2. Thermometers must be properly cleaned and disinfected after each use 	<ol style="list-style-type: none"> 1. If a thermometer requiring a touch method (under the tongue or arm, forehead, etc.) is the only type available, it should only be used when a fever is suspected and caution is taken by temperature screeners, such as by wearing gloves, eye protection, and a face covering. 2. Thermometers must be properly cleaned and disinfected after each use 			

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

- **Per the PADOH, faculty and staff will be required to wear a face covering at all times.**
- **Based on current guidelines from the PADOH, students will be required to wear face coverings (face shields or masks) at all times with the following exceptions: Eating or drinking when spaced at least 6 feet apart; or when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart during “face-covering breaks” to last no longer than 10 minutes.**
- **Any student or adult with a serious health issue will be addressed on a case by case basis. Interventions may include remote learning (WOLA, Seesaw or Schoology), remote work, etc.**
- **We will attempt to increase our number of building based subs (BBS) in an effort to ensure enough coverage. If needed, specials area or non-core area teachers may be used to cover at the elementary level and study halls at the secondary level.**
- **In person as well as remote learning plans will be created by teachers so we can meet the learning needs of students.**
- **The district already employs a social emotional learning (SEL) curriculum kindergarten-8th grade and a committee has been formed to meet the needs of students either in person or remotely. The team includes administrators, teachers, school counselors, school psychologists and school social worker.**

Requirements	Action Steps under Moderate Phase	Action Steps under Low Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	1. Any students, faculty or staff at high risk for illness will be addressed on a case by case basis.	1. Any students, faculty or staff at high risk for illness will be addressed on a case by case basis.	1. District admin, building admin	1. N/A	1. N
* Use of face coverings (masks or face shields) by all staff	1. All faculty and staff will be required to wear a face covering.	1. All faculty and staff will be required to wear a face covering.	1. Building admin	1. Face shields and face masks	1. N
* Use of face coverings (masks or face shields) by older students (as appropriate)	1. Based on current guidelines from the PADOH, students will be required to wear face coverings (face shields or masks) at all times with the following exceptions: Eating or drinking when spaced at least 6 feet apart; or when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart during “face-covering breaks” to last no longer than 10 minutes.	1. Based on current guidelines from the PADOH, students will be required to wear face coverings (face shields or masks) at all times with the following exceptions: Eating or drinking when spaced at least 6 feet apart; or when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart during “face-covering breaks” to last no longer than 10 minutes.	1. Building admin, teachers	1. N/A	1. N
Unique safety protocols for students with complex needs or other vulnerable individuals					
Strategic deployment of staff					

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Proper use of thermometers or body scanning equipment	Faculty and staff	Building admin, nurses and health room assistants	Faculty meeting	Thermometers, body scanners if being used.	8/24/20	8/26/20
Signs and symptoms of COVID-19	Faculty and staff	Building admin, nurses and health room assistants	Faculty meeting		8/24/20	8/26/20
Safe hygiene practices	Faculty and staff	Building admin, nurses and health room assistants	Faculty meeting		8/24/20	8/26/20

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Phased Reopening Health and Safety Plan Board Review	AASD Board of Directors Public	John Toscano, Pandemic Team Coordinator Craig Stage, Superintendent	In person	8/4/20	7/21/20
Placement of the AASD Phased Reopening Health and Safety Plan on the district website	Public	Clint Nichols Nancy Russell	Website	8/5/20	Ongoing based on revisions
Parent/Guardian mailed copy of Health and Safety Plan	Parents/guardians of AASD students	AASD admin	Mailing	By 8/10/20	By 8/3/20
Promotion and review of Health and Safety Plan	Public	Craig Stage, Superintendent	Video overview of AASD plan Website, social media, SIA, etc.	By 8/10	By 8/3/20
Pandemic Plan review and Revisions	Pandemic Team Coordinators, medical professionals, safety professionals, IU 17 Employees, other district employees as needed	John Toscano, Pandemic Team Coordinator	In person, remote meetings, Google Drive, emails, etc.	6/16/20	Ongoing based on need
Phased Reopening Health and Safety Plan Board Review	AASD Board of Directors Public	John Toscano, Pandemic Team Coordinator Craig Stage, Superintendent	In person	9/1/20	9/1/20

Health and Safety Plan Summary: Athens Area School District

Anticipated Launch Date: 8/5/2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<ul style="list-style-type: none"> • Summary of Responses to Key Questions: • All district buildings will receive a thorough cleaning by custodial and maintenance staff. Cleaning supplies will meet the required state guidelines for effectiveness. Disinfectant and cleaners that are being used are both EPA registered. • The pandemic team coordinator, business manager and director of buildings and grounds are currently procuring all disinfectant supplies and personal protective equipment (PPE) needed. • AASD will hire an extra day custodian for each school whose responsibility will be to clean, sanitize and disinfect the buildings throughout the day. High traffic areas (nurse’s office, door handles, common areas and bathrooms) will receive regular cleaning during the entire school day. Drinking fountains will not be available at this time, however water bottle filling stations will be added to all schools. • Beginning 9/28, if community/school spread is low the playground equipment will be open to students. While playground equipment is open, students will have to wear a face covering while on the equipment. If community/school spread moves to moderate playground equipment will be closed until we move back

Requirement(s)	Strategies, Policies and Procedures
	<p>to low spread. When equipment is allowed, appropriate cleaning and disinfecting procedures will be followed.</p> <ul style="list-style-type: none"> • As stated above, additional daytime staff will be added to clean and disinfect during school hours. After hours, custodians will provide extra attention to high traffic areas. In addition to regular cleaning, Vital Oxide will be used in conjunction with our daily disinfecting procedures as an extra precaution. • Custodians and maintenance are already trained on effective cleaning procedures. Ongoing training will be provided to all faculty and staff including custodians, teachers, and support staff on how to minimize the spread of germs. • Outdoor air ventilation set points on HVAC equipment will be increased and monitored so air exchanges in rooms will be increased. • HVAC filters have been upgraded and will be replaced more frequently.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices 	<ul style="list-style-type: none"> • Every effort to socially distance will be made. Desks will be spread as far from each other as possible in the classrooms. • Based on current guidelines from the PADOH, teachers and staff will be required to wear face coverings (face shields or masks) at all times. • Based on current guidelines from the PADOH, students will be required to wear face coverings (face shields or masks) at all times with the following exceptions: Eating or drinking when spaced at least 6 feet apart; or when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least

Requirement(s)	Strategies, Policies and Procedures
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p> <p>* Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes</p> <p>Limiting the sharing of materials among students</p> <p>Staggering the use of communal spaces and hallways</p> <p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p> <p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>Other social distancing and safety practices</p>	<p>6 feet apart during “face-covering breaks” to last no longer than 10 minutes.</p> <ul style="list-style-type: none"> • Every student will receive a Plexiglas barrier to help mitigate the spread of germs. • Group work and sharing of materials will be prohibited if there have been any active cases of COVID-19 within a school. • Group work and sharing of materials will be minimized all other times. • Specials will take place within homerooms at the elementary level if there have been any active cases of COVID-19 within a school. Transitions between classes and to and from electives will be monitored by administration, faculty and staff at the secondary level. • Students will report to the cafeteria for a grab and go breakfast if needed and then directly to their homeroom upon arrival to school at the elementary level. Students will report to the cafeteria for a grab and go breakfast if needed and then directly to homeroom at the middle school or first period class at the high school. Students not requiring breakfast will report directly to their homeroom or first period class. • Students will eat lunch within their classrooms at the elementary level. At the middle school, students purchasing lunch will be divided between two cafeterias. Students bringing lunch from home will be in the LGI. At the high school, students will eat in either the cafeteria or old gym where tables will be set up to maximize social distancing. • Students with food allergies will be provided an area for them to eat away from allergens. • Use of communal spaces will be limited and used only when absolutely necessary. Cafeterias at the elementary school will not be used at this time.

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> • Beginning 9/28, if community/school spread is low the playground equipment will be open to students. While playground equipment is open, students will have to wear a face covering while on the equipment. If community/school spread is moderate playground equipment will be closed until we move back to low spread. (Exception-Head Start) • Physical education classes will be held outside as much as possible. While in the gym, social distancing will be utilized. • Students at all levels will be taught proper hygiene, hand washing, how to sneeze/cough appropriately, etc. the first week of school. This will continue to be reinforced as necessary. • Hand sanitizer and cleaning supplies will be provided to all classrooms and in common areas. • Per the PADOH, the use of face coverings and social distancing will be required on buses at this time. • Non-essential volunteers and visitors will be prohibited at this time. • Parents/guardians will be limited to vestibules or the main office at this time. In the event of a parent/teacher, IEP, 504, etc. meeting, visitors will be required to wear a face covering. Disposable masks will be provided if necessary.

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Monitoring students and staff for symptoms and history of exposure * Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure 	<ul style="list-style-type: none"> • Request parents screen students before leaving for school (check temperature to ensure temperatures below 99.5 degrees Fahrenheit on a touchless thermometer or 100.4 on an oral or ear thermometer, observe for symptoms outlined by public health officials) and to keep students at home if they have symptoms consistent with

Requirement(s)	Strategies, Policies and Procedures
<p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>COVID-19 or if they have had close contact with a person diagnosed with COVID-19. Please refer to the AASD Symptom Screening Tool for more detail.</p> <ul style="list-style-type: none"> • All entrants to school buildings will have their temperature taken via touchless thermometer. • Any temperature above 99.5 on a touchless thermometer or 100.4 on an oral or ear thermometer will be documented, the person will be isolated and sent home as soon as possible. • All entrants will be asked if they have any of the following symptoms; cough, shortness of breath, difficulty breathing, sore throat, runny nose/congestion, chills, new lack of smell or taste, muscle pain, nausea or vomiting, headache or diarrhea. If exhibiting 2 or more symptoms, students will be isolated and sent home as soon as possible. If an adult is exhibiting 2 or more symptoms, they will not be allowed into the building. • Individuals who have tested positive for COVID-19 or have COVID-19 symptoms with suspected exposure and have been directed to care for themselves at home or a facility may return to school if they meet the following criteria: <ul style="list-style-type: none"> ○ 10 days have passed since the onset of symptoms ○ Fever free with no fever reducing medications for 24 hours. ○ COVID-19 symptoms have improved. • Live streaming from the classroom and remote learning (WOLA, Seesaw or Schoology) are options provided for any students unable or uncomfortable to return to school. • If there are any confirmed cases of COVID-19 in a building or on a bus, within 24 hours, a School Info App (SIA) call will be made, social media will be used, the district website will be updated and a letter will be sent home.

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> • Updates to the health and safety plan will be communicated via the same methods as above. • School nurses and or Health Room Assistants will train all faculty and staff on the following: proper use of the thermometers, what signs/symptoms to look for and proper hygiene techniques.

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Protecting students and staff at higher risk for severe illness * Use of face coverings (masks or face shields) by all staff * Use of face coverings (masks or face shields) by older students (as appropriate) <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<ul style="list-style-type: none"> • Per the PADOH, faculty and staff will be required to wear a face covering at all times. • Based on current guidelines from the PADOH, students will be required to wear face coverings (face shields or masks) at all times with the following exceptions: Eating or drinking when spaced at least 6 feet apart; or when wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or at least 6 feet apart during “face-covering breaks” to last no longer than 10 minutes. • Any student or adult with a serious health issue will be addressed on a case by case basis. Interventions may include remote learning (WOLA, Seesaw or Schoology), remote work, etc. • We will attempt to increase our number of building based subs (BBS) in an effort to ensure enough coverage. If needed, specials area or non-core area teachers may be used to cover at the elementary level and study halls at the secondary level.

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"><li data-bbox="1098 235 1913 329">• In person as well as remote learning plans will be created by teachers so we can meet the learning needs of students.<li data-bbox="1098 337 1942 526">• The district already employs a social emotional learning (SEL) curriculum kindergarten-8th grade and a committee has been formed to meet the needs of students either in person or remotely. The team includes administrators, teachers, school counselors, school psychologists and school social worker.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Athens Area School District** reviewed and approved the Phased School Reopening Health and Safety Plan on **October 27, 2020**.

The plan was approved by a vote of:

9 Yes

0 No

Affirmed on:

Revised: August 4, 2020

Revised: October 27, 2020

By:



(Signature* of Board President)

John Johnson 

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.