



Book	Policy Manual
Section	100 Programs
Title	Curriculum Review by Parents/Guardians and Students
Number	105.1
Status	Active
Adopted	October 19, 2010

Authority

The Board adopts this policy to ensure that parents/guardians have an opportunity to review instructional materials and have access to information about the curriculum, including academic standards to be achieved, instructional materials and assessment techniques. [\[1\]](#)[\[2\]](#)

Guidelines

The rights granted by this policy are granted to parents/guardians of students enrolled in this school district where the students are under the age of eighteen (18) and to the students themselves when the student is age eighteen (18) or over. [\[2\]](#)

Upon request by a parent/guardian or student, the district will make available existing information about the curriculum, including academic standards to be achieved, instructional materials and assessment techniques. [\[3\]](#)[\[4\]](#)

The following conditions shall apply to any request:

1. No more than one (1) request per semester may be made by any parent/guardian or student for each enrolled child.
2. To assist the school district in providing the correct records to meet the needs of the requesting party, the request must be in writing, setting forth the specific material being sought for review.
3. The written request will be sent to the building principal.
4. The district will respond to the parent/guardian or student within ten (10) school days by designating the time and location for the review.
5. The district may take necessary action to protect its materials from loss, damage or alteration and to ensure the integrity of the files, including the provision of a designated employee to monitor the review of the materials.
6. No parent/guardian or student shall be permitted to remove the material provided for review or photocopy the contents of such file. The taking of notes by parents/guardians and students is permitted.

Delegation of Responsibility

The Superintendent or designee shall annually notify parents/guardians and students regarding the contents of this policy and their rights.

Legal

1. 22 PA Code 4.4
 2. 20 U.S.C. 1232h
 3. Pol. 102
 4. Pol. 127
- 22 PA Code 403.1